



February 20, 2019

EPISCOPAL CHURCH of the ATONEMENT - VESTRY MEETING MINUTES	
Time:	<b>Sunday, February 10, 2019, 12:50 – 2:15pm</b>
Location:	<b>Elizabethan Room</b>
Present:	Mtr. Erika Takacs (Rector); Margaret Sullivan (Sr. Warden); Greg Bradley (Jr. Warden); Victor Browne; Will Cronenwett; Aron Dunlap; Kent Haag; Bill Hancox; Helen Lambin; Beth Sharpe; Michael Trumbold (Treasurer); Jim Hawkes (Clerk)
Absent:	Marian Deberry; Daniel Polley
Guests:	
Next Meeting:	<b>Sunday, March 10, 2019, 12:45 pm Elizabethan Room</b>

Margaret Sullivan (our new Sr. Warden) called meeting to order at 12:50, with Mother Erika introducing Meghan Murphy-Gill, our new seminarian, followed with opening prayer.

1. Consent Calendar: Margaret Sullivan called for any questions on reports received (Rector's Report – Mtr. Erika [high-lights below]; Outreach Guild Report - Wayne Mitchell; Family Ministries – Aron Dunlap; Building & Property Guild - Victor Browne; Family Faith Formation – Carolyn Fisher; Gala Report – Greg Bradley; “Atonement Vestry Responsibilities and Expectations” - all on file). Instead of the usual check-in, Margaret went around the room asking each to describe to another a memory of our first visit to Atonement or to answer the question - what is one thing at Atonement you couldn't do without?

Review of January Vestry Meeting Minutes: **Motion** made by Helen Lambin to approve Minutes of January 13, 2019. **Seconded. Motion passed.**

2. Welcome to new Vestry members: Bill Hancox, Will Cronenwett; Greg Bradley (as Jr. Warden), and Dan Polley continuing for 3 years and Margaret Sullivan as Sr. Warden.
3. Vestry Orientation: As part of the orientation for new Vestry members, Mtr. Erika sent out a handout, in advance of the meeting on Responsibilities and Expectations of the Atonement Vestry, which she reviewed at the meeting. She also commented on the importance of Atonement's policy for a “safe church / environment” and expects all Vestry members to complete a course on line or in class for safe training. Erika also talked about this coming year as a time for creating a real mission statement specific for Atonement above and beyond the generalities that are currently present. We need to define more precisely our values for the future 2-5 years and write them down more definitively. As an example, Erika mentioned that this process was already initiated over a year ago, when Atonement's Search Committee carried out a CAT scan, upon which we can further build. She mentioned, as part of this process, a plan for Margaret and her to be going for a week-long program at CCD (College for Congregational Development), sponsored by the Diocese. She is looking for a couple of additional people to attend. Also a reminder of her absence coming up next week during a meeting in Boston, at which she will be speaking at the national CEEP ((Consortium of Endowed Episcopal Parishes) conference.

Also mentioned that there is a Vestry retreat planned for April 6<sup>th</sup>, 9:00-3:00, at which there will be a facilitator available. Bill Hancox will not be available on that date due to a previous commitment, but most members thought they would be able to attend – location TBD.

Another point was that Mtr. Erika plans to move Vestry meetings to a week day evening. It was proposed to move to Tuesdays from 6:30-8:00pm. Some discussion was generated, but the general consensus was that members would be able to attend at the new time.

4. Treasurer's Report: Mike Trumbold presented and reviewed January finances (on file). He mentioned Fr. Harris's apartment was painted, and we received about \$5300 from auction sales from remaining items left behind in his apartment. We committed \$25,000 from the interest from the Endowment Fund along with the Epiphany Appeal



funds for the 2019 budget. As is usual from year to year, the budget may change slightly with minor changes / fluctuations that may be occurring (e.g., the copier lease). **Motion** made by Helen to receive the January 2019 Treasurer's Report. **Seconded. Motion passed.**

5. Warden's Report: Margaret Sullivan addressed – Deferred Warden's Report to cover Action Items following Rector's Report – also reiterated the training course coming up at CCD and also mentioned the coffee hour with Greg Bradley helping out.
6. Rector's Report: Mtr. Erika commented that Dan was ill, so was unable to attend and hand in a report. She mentioned this coming Saturday movie ("The Long Shadow") coming up and encouraged folks to attend. Also, with Todd van Alstyne moving away, we will need a new chair of the Adult Faith Formation Guild.
7. Action Items:
  - a. Vestry simple soup supper - looking for volunteers for a "simple soup supper" for Friday evenings following Stations of the Cross during Lent. Currently looking for individuals to cover either March 29 or April 12. This would include a serving time at 6:00 pm and preparation time availability in the kitchen any time after 12:00 pm. It appeared by members, that the March 29<sup>th</sup> date would be favorable.
  - b. Gala - Greg Bradley briefly reviewed his gala report that was previously submitted, and he handed out raffle tickets to Vestry members to sell. Beth Sharpe mentioned that she already has a silent auction item for the gala, an entertainment package ("Good Dust") that can be bid on; she also asked about potential on-line bidding, which will be looked into further.
8. Action Items – Executive session – none.
9. Closing Prayer: Mother Erika led the closing prayer. Meeting adjourned at 2:15 pm.

Respectfully submitted,

*Jim Hawkes*  
*Clerk of the Vestry*

Addendum February 20, 2019:

Decision by Executive meeting: Proposed new time slot for Vestry meetings on Tuesday evenings was postponed. At this time, meetings to remain on second Sunday of the month following 11:00 mass.